

**Howard Charter Township – Cass County, Michigan
Zoning Permit(s) Application**

Goes before the Planning Commission: Additional fees possible Fees are nonrefundable

- | | |
|--|---|
| _____ Special Land Use - \$500 fee
(includes a public hearing) | _____ Rezone Request - \$500 fee
_____ Conditional Rezone Request - \$500 fee
(both include a public hearing) |
| _____ Zoning Ordinance Amendment Request - \$500 fee
(includes a public hearing) | _____ Non-emergency Hardship Trailer Permit - \$500.00
(includes a public hearing) |
| _____ Site Plan Review, if outside of a Special Land Use - \$500 fee
(may include a public hearing) | _____ Private Road Request - \$400 fee
(no public hearing) |

Goes before the Zoning Board of Appeals: Additional fees possible Fees are nonrefundable

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| _____ Variance Request - \$500 fee
(includes a public hearing) | _____ Interpretation Appeal - \$400 fee
(does not include a public hearing) |
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Applicant/Property Owner Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number(s): _____

Project Location/Address: _____

Property Parcel Number: _____ **Zoning District:** _____

Brief Description of Proposed Use or Request: _____

NOTE: INCLUDE A COVER LETTER STATING WHAT IS BEING REQUESTED; HOW IT WILL AFFECT THE AREA; WHAT STEPS WILL BE TAKEN TO MITIGATE ANY NEGATIVE IMPACTS (if there are any). SUPPLY ALL SUPPORTING DOCUMENTATION – TO INCLUDE A SITE PLAN!

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I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate. The undersigned acknowledges that if a permit is granted or other decisions favorable to the undersigned, the said decision does not relieve the applicant/owner from compliance with other provisions of Howard Charter Township.

Also; I hereby grant permission for members of Howard Charter Township (Planning Commission, Zoning Board of Appeals, Township Board, and Staff) and any additional individual/company designated by Howard Charter Township to enter the above-described property for the purposes of gathering information related to this application.

Signature of Owner(s) _____ **Date** _____

_____ **Date** _____

An appeal taken from a decision of the Planning Commission or the Zoning Board of Appeals must be filed with the Cass County Circuit Court within thirty (30) days after a written decision is issued or twenty-one (21) days following approval of the minutes confirming the decision, whichever is first to occur.

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Office Use Only

Amount paid _____ by: cash _____ check # _____ Date _____ Staff Initials _____