

**HOWARD TOWNSHIP
REGULAR MEETING
April 20, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:05 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Phil Hurbutt, Mike Gordon, and Mike Daly, Hank Johnson and Gary Conover were present and Sheri Wozniak was absent. Commissioner Mike Grice, Sheriff Rick Behnke and Fire Chief Chris Corzine were also present.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. No comments were made. A motion was made by Daly, supported by Hurbutt to approve the Agenda, carried.

Minutes:

A motion was made by Gordon, supported by Conover to approve the March 16, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the April 2021 financial report into the record. A motion was made by Johnson, supported by Daly to accept the April 2021 monthly financial report as presented with a beginning balance of \$646,431.29 and an ending balance of \$772,610.69 carried.

Approval of Bills

A motion was made by Daly, supported by Gordon to approve the monthly bills for payment, carried.

Departmental Reports

Commissioner Grice informed the board that Equalization Director Tami Stewart gave the County Board of Commissioners the 2021 update of taxable land values for Cass County. SMC is offering \$1000 and \$600 scholarships for in-district and out of district students respectively. Chief Corzine reported 14 Fire calls and 43 EMS calls for April 2021. Sheriff Behnke reiterated that catalytic converter thefts continue to be a large issue county wide. A White cab and a half pickup truck is a possible suspect vehicle. Sheriff also reported that his department investigated a suspicious situation that resulted in the arrest of a suspect and the confiscation of meth and stolen property. Supervisor Kasprzak reported that SMCAS remains extremely busy, having had their busiest month since they started keeping track. Mr. Gordon reported that the disc golf project is under construction at Jones park and so far, all money spent has been raised by the project. They are looking for volunteers to assist with construction of the course. A motion was made by Johnson, supported by Conover to approve the monthly reports, carried.

Information

DEA takeback prescription drug drop off will be held at Twp Hall on Saturday, April 24th, from 10a-2p. Clean up day is set for May 15 from 8:30-11am, vouchers, available at the township hall are required.

Old Business

None

New Business

A motion was made by Kasprzak, supported by Daly to approve the Pletcher land division application for parcel 14-020-024-002-03, carried. A motion was made by Johnson, supported by Gordon to approve budget amendment for the 2021-2022 General Fund, Park Department donations and Capital Outlay-Parks carried. A motion was made by Johnson, supported by Hurbutt to approve Resignation of Cathy Stafford from ZBA and appointment of Kevin Kunst to ZBA, carried. A motion was made by Johnson, supported by Daly to approve The reclassification of Bill Kasprzak and Chris Austin to non-firefighter status, carried.

Correspondence

None

Other Business from the Board

None

Public Comment

None

Adjournment:

Adjourned at 7:40 pm, carried.

Kristen Daly
Howard Township Deputy Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
May 18, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Phil Hurlbutt, Mike Gordon, Mike Daly, Hank Johnson, Gary Conover and Sheri Wozniak were present.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. No comments were made. A motion was made by Daly, supported by Johnson to approve the Agenda, carried.

Minutes:

A motion was made by Wozniak, supported by Hurlbutt to approve the April 20, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the May 2021 financial report into the record. A motion was made by Johnson, supported by Conover to accept the May 2021 monthly financial report as presented with a beginning balance of \$772,610.69 and an ending balance of \$667,952.24 carried.

Approval of Bills

A motion was made by Daly, supported by Hurlbutt to approve the monthly bills for payment, carried.

Departmental Reports

There were 40 EMS calls and 3 Fire calls for May 2021. Under Sheriff Roach reiterated that catalytic converter thefts continue to be a large issue county wide, thefts are even occurring at shopping centers targeting vehicles parked off by themselves. This is the season for larcenies from motor vehicles, please lock your doors and do not keep valuables in the cars. Supervisor Kasprzak reported that SMCAS remains extremely busy, having had their busiest month since they started keeping track. Mr. Gordon reported that the disc golf project is under construction at Jones park and so far, all money spent has been raised by community donors. A motion was made by Daly, supported by Johnson to approve the monthly reports, carried.

Information

Risk Assessment provided to Board members, tabled to be reviewed and discussed at June meeting. Detailed invoice from Dig-it for work done on township hall building. A copy of the letter that went out to sewer customers about ongoing problems with flushing non appropriate items.

Old Business

None

New Business

A motion was made by Daly, supported by Gordon to approve the McKenzie land division application for parcel 14-020-004-039-20, carried. A motion was made by Conover, supported by Johnson to approve Id badges for employees, firefighters and board members for an estimated \$500.00 from NetBadge. Daly voted no, Carried.

Correspondence

None

Other Business from the Board

None

Public Comment

None

Adjournment:

Adjourned at 7:31 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
June 15, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Phil Hurlbutt, Mike Gordon, Mike Daly, Hank Johnson, Gary Conover and Sheri Wozniak were present.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. No comments were made. A motion was made by Daly, to amend agenda to add discussion of workshop for police and fire funding. A motion was made Gordon, supported by Johnson to approve the Agenda, carried.

Minutes:

A motion was made by Johnson, supported by Daly to approve the May 18, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the June 2021 financial report into the record. A motion was made by Wozniak, supported by Johnson to accept the June 2021 monthly financial report as presented with a beginning balance of \$667,952.24 and an ending balance of \$742,759.72 carried.

Approval of Bills

A motion was made by Gordon, supported by Daly to approve the monthly bills for payment, carried.

Departmental Reports

There were 52 EMS calls and 8 Fire calls for June 2021. Howard Twp fire assisted Niles City on the National Standard Fire where over a million gallons of water was utilized. Supervisor Kasprzak reported that SMCAS remains extremely busy. There is a national shortage of EMT. Mr. Gordon reported that the disc golf project is almost complete at Jones Park and so far, all money spent has been raised by community donors. Should be complete by mid-July with a grand opening to follow. All holes are playable at this time. A motion was made by Daly, supported by Conover to approve the monthly reports, carried.

Information

Howard Twp Community Hall at Kiddie Corral has been inspected and found to be structurally sound. Some minor repairs are needed before opening up for rental.

ID badges are being processed, see Dep Clerk.

Old Business

A review of the smoking policy was tabled for further discussion.

A review of the risk assessment was tabled for further discussion.

New Business

A motion was made by Gordon, supported by Wozniak to change the observation of 4th of July to July 2nd from July 5th. Township offices will be closed on July 2nd in observance, Hurlbutt voted nay, carried.

No action was taken on Employee parking at the township offices.

A motion was made by Wozniak, supported by Johnson to approve and adopt the MTA Principles of Governance, carried.

A motion was made by Daly, supported by Hurlbutt to approve Resolution 2021-007, opposing Michigan House Bill #4722 and Senate Bill #446 regarding short term rentals, carried.

A motion was made by Daly, supported by Conover to set a workshop on September 14th, 2021 at 7pm to discuss future funding for police and fire services in the township, carried.

Correspondence

None

Other Business from the Board

None

Public Comment

None

Adjournment:

Adjourned at 7:50 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
July 20, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Mike Gordon, Mike Daly, Hank Johnson, and Sheri Wozniak were present. Phil Hurlbutt arrived after the pledge at 7:02pm. Gary Conover was absent.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. No comments were made. A motion was made by Johnson, supported by Daly to approve the Agenda, carried.

Minutes:

A motion was made by Daly, supported by Gordon to approve the June 15, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the July 2021 financial report into the record. A motion was made by Wozniak, supported by Johnson to accept the July 2021 monthly financial report as presented with a beginning balance of \$742,759.72 and an ending balance of \$707,465.87 carried.

Approval of Bills

A motion was made by Gordon, supported by Daly to approve the monthly bills for payment, carried.

Departmental Reports

There were 52 EMS calls and 12 Fire calls for July 2021. Supervisor Kasprzak reported that SMCAS remains extremely busy. Trustee Gordon reported that the disc golf project is being utilized daily. The Undersheriff reported that drug related crimes and activity is on the rise county wide. Commissioner Grice reported that the county wide hazardous waste and tire collection will be held on August 21 at Cass County Road Commission. A motion was made by Daly, supported by Conover to approve the monthly reports, carried.

Information

The Fire Department continues to work on the recommendations from Risk Assessment.

The township has applied for the Coronavirus Local Fiscal Recovery Funds. Information on the use of funds was submitted to the board members.

A brochure from the Cass County Road Commission on summer road projects was presented to the board.

Old Business

None

New Business

Resolution 2021-008 regarding outside smoking prohibited within 25 feet from building was discussed by the board and was modified to 12 feet from the building. A motion was made by Johnson, supported by Wozniak, Hurlbutt voted nay. Carried.

Correspondence

None

Other Business from the Board

None

Public Comment

None

Adjournment:

Adjourned at 7:25 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
August 17, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Mike Gordon, Mike Daly, Hank Johnson, Phil Hurlbutt, and Sheri Wozniak were present. Gary Conover was absent.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. The following items were added to the agenda. Resolution 2021-009 and Resolution 2021-010. No comments were made. A motion was made by Daly, supported by Johnson to approve the Agenda, carried.

Minutes:

A motion was made by Johnson, supported by Gordon to approve the July 20, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the August 2021 financial report into the record. A motion was made by Wozniak, supported by Kasprzak to accept the August 2021 monthly financial report as presented with a beginning balance of \$707,465.87 and an ending balance of \$747,602.39 carried.

Approval of Bills

A motion was made by Gordon, supported by Daly to approve the monthly bills for payment, carried.

Departmental Reports

There were 36 EMS calls and 10 Fire calls for July 2021. Assistant Chief and Fire Inspector Joe Korp advised that he will be retiring effective August 31, 2021. Supervisor Kasprzak reported that SMCAS remains extremely busy. Lakeland Hospital has approached SMCAS about posting an ambulance 24/7 at the hospital, that is being looked at. Trustee Gordon reported that the disc golf project is being utilized daily, has taken in more in donations than they have spent, and the park hosted a Grand Opening on Saturday that was well attended. The Sheriff reported that drug related crimes and activity is on the rise county wide, including overdoses of prescription drugs. Sheriff Behnke reminded everyone that the county wide hazardous waste and tire collection will be held on August 21 at Cass County Road Commission. A motion was made by Johnson, supported by Gordon to approve the monthly reports, carried.

Information

The Fire Department reported on some of the recommendations from Risk Assessment that they will be implementing. Due to the uncertainty regarding the CLFEF funds the workshop set for Sept 14th to discuss funding for police and fire services is on hold.

Auditor found an error in the AFLAC prepaid insurance account. The problem has been fixed and extra money paid in was returned to employees.

Old Business

None

New Business

Resolution 2021-009 refusing ownership of the Rosebush Trailer Park water supply was discussed. A motion was made by Kasprzak, supported by Wozniak. Carried.

Resolution 2021-010 refusing ownership of the Barron Lake Trailer Park water supply was discussed. A motion was made by Kasprzak, supported by Gordon. Carried.

Approved Budget Amendment for Park Department and Capital Outlay. A motion was made by Daly, supported by Kasprzak. Carried.

Approved Budget Amendment for Parks Equipment Repair and Maintenance. A motion was made by Wozniak, supported by Daly. Carried.

Approved Lisa Guyott as Ms Dig through March 31, 2022. Motion made by Kasprzak, supported by Wozniak. Carried.
Approved Crouch Trust Split 14-020-031-159-00. Motion made by Kasprzak, supported by Gordon. Carried.
Approved Sallak Split 14-020-019-001-002. Motion made by Daly, supported by Gordon. Carried.

Correspondence

None

Other Business from the Board

None

Public Comment

Paul Andrus from Invenergy advised that individuals from SWCA will be out in the field on contracted properties performing wetland delineation studies. Starting August 30th and lasting about two weeks.

Adjournment:

Adjourned at 7:35 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
Sep 21, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Mike Gordon, Mike Daly, Hank Johnson, Phil Hurlbutt, Gary Conover and Sheri Wozniak were present.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. No comments were made. A motion was made by Johnson, supported by Daly to approve the Agenda, carried.

Minutes:

A motion was made by Daly, supported by Wozniak to approve the August 17, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the September 2021 financial report into the record. A motion was made by Johnson, supported by Conover to accept the September 2021 monthly financial report as presented with a beginning balance of \$747,602.39 and an ending balance of \$707,838.56 carried.

Approval of Bills

A motion was made by Johnson, supported by Gordon to approve the monthly bills for payment, carried.

Departmental Reports

There were 37 EMS calls and 9 Fire calls for August 2021. Chief Corzine advised the board that while the open house on 9/11 was small the memorial service was well attended. There is a fire class that starts next month. Supervisor Kasprzak reported that SMCAS remains extremely busy, in fact last month was the busiest in 40 years. Assistant Chief Josh Kay is being honored as the Practitioner of the year for the state of Michigan, at a ceremony in Lansing next week. Trustee Gordon reported that the disc golf project is being utilized daily. A tournament is being held Oct 2-3rd. Electric service has been repaired and is on in the pavilion. The Sheriff reported catalytic converter thefts continue to be an issue. Fatal traffic crashes have been numerous this last month county-wide. Commissioner Mike Grice advised that the County Treasurer reported fewer foreclosures this year due to payment assistance programs. There is still help available to those that need help with housing. Cass County parks received a grant which will allow upgrades and work at Dodd and Pucker Street. A motion was made by Wozniak, supported by Conover to approve the monthly reports, carried.

Information

Howard Twp Trick or Treat time will be October 31st, from 6-7:30pm. A subcommittee was formed to study implementation of the International Property Maintenance code and Ordinance enforcement. Kasprzak, Daly, Gordon and ZA McGregor were appointed. A draft of the 2020-2021 Fiscal year audit was reviewed.

Old Business

None

New Business

Approved Rich McGrew as Assistant Building Inspector. A motion was made by Wozniak, supported by Hurlbutt. Carried. Approved Mezsick Split 14-020-024-015-02. A motion was made by Daly, supported by Conover. Carried.

Correspondence

None

Other Business from the Board

Gordon advised the board that the Deputy Treasurer would be retiring sometime this fiscal year. A letter of resignation would be submitted. Gordon would like to have someone shadow the deputy Treasurer before she leaves and the board would have to discuss and approve compensation and hours.

The board will be looking for bids for snowplowing.

Public Comment

Adjournment:

Adjourned at 7:31 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
October 19, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Mike Gordon, Mike Daly, Hank Johnson, Phil Hurlbutt, and Sheri Wozniak were present. Gary Conover arrived at 7:23pm.

Approval of Agenda:

A motion was made by Daly, supported by Hurlbutt to approve the agenda, carried.

Minutes:

A motion was made by Johnson, supported by Gordon to approve the September 21, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the October 2021 financial report into the record. A motion was made by Johnson, supported by Hurlbutt to accept the October 2021 monthly financial report as presented with a beginning balance of \$707,838.56 and an ending balance of \$787,833.31 carried.

Approval of Bills

A motion was made by Daly, supported by Johnson to approve the monthly bills for payment, carried.

Departmental Reports

There were 34 EMS calls and 8 Fire calls for October 2021. Fire Department will host Truck or Treat on October 31st. Supervisor Kasprzak reported that SMCAS remains extremely busy with 41 calls in Howard Twp. Trustee Gordon reported that the parks will close for the season on November 1st. Disc golf has been very successful and the parks department received a realtor association grant for 2500 that will be used to continue making the disc golf even better. The owner of the old Ellis school has indicated that the park is welcome to the old playground equipment and the park board is in the process of making that happen. The Sheriff continues to be busy in the township. Contrary to social media reports, Howard Twp has always had 1 deputy assigned and that deputy is still serving the residents with distinction. Commissioner Grice reported that there is ARPA training available at the county level and made a note that Supervisor Kasprzak is planning on attending. The county is also conducting a pilot project with broadband in Jefferson Twp with MEC. A motion was made by Gordon, supported by Johnson to approve the monthly reports, carried.

Information

The Township will be receiving \$638,792.00 in ARPA funds. In consulting with the township attorney, she is in the process of training in how the funds could be spent. A workshop will be scheduled to further look into how to spend the ARPA funds.

The Final draft of the 2020-2021 Audit was presented.

Old Business

The subcommittee studying the implementation of the International Property Maintenance Code and Blight Enforcement will be meeting on Nov 2nd at 5:30.

A question regarding a statement in the auditor's letter was answered with the Township being assured it has excellent policies and procedures in place.

New Business

Approve the Retirement of Charlie Mather, effective 11/1/2022. A motion was made by Johnson, supported by Daly, Carried.

Approve the Retirement of Rena Matthews, effective 03/31/22. A motion was made by Gordon, supported by Johnson, Carried.

Approve the promotion of Chris Corp to Assistant Chief of the Howard Twp Fire Department. A motion was made by Johnson, supported by Hurlbutt. Carried.

Promotion of Tim Phillips to Captain/Inspector for the Howard Twp Fire Department. A motion was made by Gordon, supported by Hurlbutt. Carried.

Approved Watson Tree Service for winter 2021-22 snow removal. A motion was made by Wozniak, supported by Gordon. Carried.

Approved Resolution 2021-11 Sewer rate increase. A motion was made by Wozniak, supported by Johnson. Carried.

Approved Resolution 2021-12 to proceed with Moose Lake's request to extend their reclamation plan completion date. Motion made by Wozniak, supported by Gordon. Carried.

Approved Guyott Split 14-020-003-001-02. Motion made by Johnson, supported by Hurlbutt. Carried.

Correspondence

None

Other Business from the Board

None

Public Comment

Adjournment:

Adjourned at 7:25 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
November 16th, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Clerk Sheri Wozniak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. Wozniak made a motion to have Trustee Mike Daly chair the meeting, it was supported by Gary Conover, carried. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members, Mike Gordon, Mike Daly, Gary Conover, and Sheri Wozniak were present. Hank Johnson arrived at 7:07pm. Bill Kasprzak and Phil Hurlbutt were absent.

Approval of Agenda:

A motion was made by Conover, supported by Gordon to approve the agenda, carried.

Minutes:

A motion was made by Wozniak, supported by Daly to approve the October 19, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the November 2021 financial report into the record. A motion was made by Daly, supported by Conover to accept the November 2021 monthly financial report as presented with a beginning balance of \$787,833.31 and an ending balance of \$731,328.46 carried.

Approval of Bills

A motion was made by Wozniak, supported by Gordon to approve the monthly bills for payment, carried.

Departmental Reports

There were 34 EMS calls and 8 Fire calls for November 2021. Trustee Gordon reported that the parks are closed and work continues on the Community Hall to prepare it to rent. Volunteers are needed to complete this project. The Sheriff's department continues to be busy in the township. There has been an uptick in Burglaries. Fatal car crashes and car/deer accidents and the Sheriff warns residents to be aware and slow down. A motion was made by Wozniak, supported by Gordon to approve the monthly reports, carried.

Information

Old Business

New Business

Approve the Contract for Ordinance enforcement for Beth Middleton-Pompey through March 31st, 2022. A motion was made by Gordon, supported by Wozniak, Carried.

Approve the Contract for Reappraisal or Residential and Agricultural properties in Howard Twp. A motion was made by Conover, supported by Gordon, Carried.

Correspondence

None

Other Business from the Board

Public Comment

Adjournment:

Adjourned at 7:44 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
December 21st, 2021 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members, Mike Gordon, Mike Daly, Gary Conover, Sheri Wozniak and Hank Johnson, Bill Kasprzak. Phil Hurlbutt was absent.

Approval of Agenda:

A motion was made by Daly, supported by Conover to approve the agenda, carried.

Minutes:

A motion was made by Johnson, supported by Daly to approve the November 16, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the December 2021 financial report into the record. A motion was made by Daly, supported by Conover to accept the December 2021 monthly financial report as presented with a beginning balance of \$731,328.46 and an ending balance of \$803,807.55 carried.

Approval of Bills

A motion was made by Wozniak, supported by Johnson to approve the monthly bills for payment, carried.

Departmental Reports

There were 34 EMS calls and 8 Fire calls for December 2021. Trustee Gordon reported that the parks are closed and work continues on the Community Hall to prepare it to rent. The Sheriff's department continues to be busy in the township. There has been an uptick in Burglaries. Fatal car crashes and car/deer accidents and the Sheriff warns residents to be aware and slow down. While an arrest has been made in the catalytic converter thefts, there are still groups active. A motion was made by Johnson, supported by Daly to approve the monthly reports, carried.

Information The Howard Twp giving tree is up and taking donations for Howard School. The Township will be closed Dec 23 and 24th and Dec 30 and 31 for the holiday

Old Business

New Business

Approve Resolution 2021-13 Amended resolution for refusing the ownership on Rosebush water supply. A motion was made by Wozniak, supported by Johnson, Carried.

Approve Resolution 2021-14 Amended resolution for refusing the ownership on Barron Lake Park water supply. A motion was made by Gordon, supported by Conover, Carried.

Approve Morgan Split 14-020-009-043-00. A motion was made by Gordon, supported by Daly. Carried

Approve Ordinance #226 Litter. A motion was made by Daly, supported by Johnson. Carried

Approve Ordinance #227 International Property Maintenance Code. A motion was made by Conover, supported by Gordon. Carried.

Approve Ordinance #228 Repeal of Ordinance 150. A motion was made by Daly, supported by Johnson. Carried.

Approve Ordinance #229 Repeal of Ordinance 218. A motion was made by Johnson, supported by Conover. Carried.

Approve Ordinance #230 Amending of Ordinances #120,122,129,181,188,201,217 and 221. A motion was made by Gordon, supported by Daly. Carried.

Approve Amended contract for Beth Middleton-Pompey from Blight to All Ordinances. A motion was made by Johnson, supported by Conover, Daly and Wozniak voted no. Carried.

Approve Deputy Treasurer training position. A motion was made by Wozniak, supported by Johnson. Carried.

Correspondence

None

Other Business from the Board

Public Comment A non- resident asked about authority and Ordinances. Discussion was held.

Adjournment:

Adjourned at 8:06 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
January 18th, 2022 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members, Mike Gordon, Mike Daly, Gary Conover, Sheri Wozniak, Hank Johnson, Bill Kasprzak, and Phil Hurlbutt were present.

Approval of Agenda:

A motion was made by Jphnson, supported by Conover to approve the agenda, carried.

Minutes:

A motion was made by Gordon, supported by Daly to approve the December 21st, 2021 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the December 2021 financial report into the record. A motion was made by Daly, supported by Conover to accept the December 2021 monthly financial report as presented with a beginning balance of \$772,610.69 and an ending balance of \$756,810.04 carried.

Approval of Bills

A motion was made by Wozniak, supported by Johnson to approve the monthly bills for payment, carried.

Departmental Reports

There were 42 EMS calls and 8 Fire calls for December 2021. Trustee Gordon reported that the parks while the parks are closed there is some discussion as to park hours as disc golf continues to use Jones Park. Work continues on the Community Hall to prepare it to rent. The Sheriff's department continues to be busy in the township. A presentation on end of year stats was presented. The building department continues to be busy. SMACS continues to be busy. A motion was made by Wozniak, supported by Johnson to approve the monthly reports, carried.

Information

Set Budget workshops for February 19th and 26th with the public hearing on March 5th, 2022. Final Rule for disbursement of Covid funds was sent digitally to each board member. Scott Miller resigned from Zoning Board of Appeals effective immediately. Cliff Poehlman resigned from Planning Commission effective immediately. Melissa Rowe the principal of Howard school accepted the giving tree donations. The clerk presented information that Howard is eligible to become a charter township.

Old Business

None

New Business

Approve Appointment for Linda McGregor as an Alternate for Board of Review for a 2-year term ending in 2024. A motion was made by Wozniak, supported by Hurlbutt, Carried.

Approve Appointment of Scott Miller to Planning Commission for a 3-year term ending in 2025. A motion was made by Gordon, supported by Conover, Carried.

Approve Reappointment of Kevin Kunst to ZBA for 2-year term ending in 2024. A motion was made by Daly, supported by Johnson. Carried

Approve Appointment of Linda Rudlaff to ZBA for a 1-year term ending in 2023. A motion was made by Johnson, supported by Daly. Carried

Approve Reappointment of Tom Roberts to Planning Commission for 2-year term ending is 2024. A motion was made by Gordon, supported by Johnson. Carried.

Approve Dump Day set for May 14th, 2022 from 8a-11am. A motion was made by Woznaik, supported by Conover. Carried.

Correspondence

None

Other Business from the Board

Public Comment

Tom Hable presented to the board information to lower the weed assessment to \$100.00. Phil Johnson and Bruno Eidielis presented to the board objection to leaving the gate open between Sunset and Breezy Beach during the winter months. Discussion was held and the gate will remain open while the township, road commission and residents continue to work on the issue. Jerome Kemnitz complained about the property at 1028 Bame, claiming it was dangerous and dilapidated and presented a public hazard. The board explained that the property had been cited last week and that blight enforcement proceedings have started. The supervisor advised that he had spoken to the power plant operator and that the noise is due to cleaning the equipment and would last approximately 2 months.

Adjournment:

Adjourned at 8:00 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
February 15th, 2022 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members, Mike Gordon, Mike Daly, Gary Conover, Sheri Wozniak, Hank Johnson, Bill Kasprzak were present and Phil Hurlbutt was absent.

Approval of Agenda:

A motion was made by Johnson, supported by Conover to approve the amended agenda, carried.

Minutes:

A motion was made by Daly, supported by Gordon to approve the January 18, 2022 regular meeting minutes, carried.

Financial Report:

Treasurer Gordon read the January 2022 financial report into the record. A motion was made by Daly, supported by Johnson to accept the January 2022 monthly financial report as presented with a beginning balance of \$772,610.69 and an ending balance of \$895,913.64 carried.

Approval of Bills

A motion was made by Daly, supported by Conover to approve the monthly bills for payment, carried.

Departmental Reports

There were 40 EMS calls and 5 Fire calls for January 2022. Nick Smith recently certified as Level 1 in Ice Rescue. Fire Inspections are continuing. Trustee Gordon reported that the parks are quiet and reviewing next year's budget. A new lawn mower is needed, there is roof damage repair to the Jones Park Pavilion. Work continues on the Community Hall to prepare it to rent. The Sheriff's department continues to be busy in the township. With Winter upon us the Sheriff reminded everyone to slow down. The Department is currently hiring for both Deputies and Correction Officers. The building department continues to be busy. SMACS continues to be busy, they are looking into adding an ambulance to their fleet. Covid transports and hospital diversions are keeping the crews very busy. They are currently staffing 3 units/day. A motion was made by Johnson, supported by Daly to approve the monthly reports, carried.

Information

A thank you letter from Howard School was read.

Old Business

Gate on Breezy Beach. The board wants to know if gate is on private property.

New Business

Approve Federal Procurement Conflict of Interest. A motion was made by Daly, supported by Wozniak, Carried.

Approve Howard Township will continue process to become a Charter Township. A motion was made by Conover, supported by Johnson, Wozniak voted no, Carried.

Approve Adoption of 2018 Michigan Plumbing Code. A motion was made by Daly, supported by Gordon. Carried

Approve Sale of surplus equipment at market value with Board approval. A motion was made by Kasprzak, supported by Johnson. Carried

Approve 2022 Poverty Exemption. A motion was made by Gordon, supported by Conover. Carried.

Correspondence

None

Other Business from the Board

Public Comment

Adjournment:

Adjourned at 7:40 pm, carried.

Sheri Wozniak
Howard Township Clerk

**HOWARD TOWNSHIP
REGULAR MEETING
March 15th, 2022 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Supervisor Bill Kasprzak called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members, Mike Gordon, Mike Daly, Gary Conover, Sheri Wozniak, Hank Johnson, Phil Hurlbutt and Bill Kasprzak were present.

Approval of Agenda:

A motion was made by Daly, supported by Conover to approve the amended agenda, carried.

Minutes:

A motion was made by Wozniak, supported by Gordon to approve the February 15, 2022 regular meeting minutes, carried.

A motion was made by Johnson, supported by Conover to approve the March 1st, 2022 special meeting minutes, carried.

A motion was made by Wozniak, supported by Johnson to approve the March 8th, 2022 special meeting minutes, carried.

Financial Report:

Treasurer Gordon read the March 2022 financial report into the record. A motion was made by Johnson, supported by Conover to accept the March 2022 monthly financial report as presented with a beginning balance of \$772,610.69 and an ending balance of \$986,073.02 carried.

Approval of Bills

A motion was made by Daly, supported by Gordon to approve the monthly bills for payment, carried.

Departmental Reports

There were 37 EMS calls and 7 Fire calls for February 2022. Trustee Gordon reported that the parks are getting ready to open and they will be interviewing for the park maintenance position this week. There is a service league that is using Pepper Martin Park for an easter egg hunt on April 9th. Howard Township baseball is set to open April 30th. The Sheriff's department continues to be busy in the township. There were 45,000 cases opened last year county wide with dispatch taking 120,000 calls for service. The Sheriff introduced a new deputy, Ashley Meyer. Animal Control is among the top live release shelters in the areas with a 95% release rate. The building department continues to be busy. SMACS continues to be busy, 37 calls for service in the township. A motion was made by Johnson, supported by Hurlbutt to approve the monthly reports, carried.

Information

On March 31st, 2022 Rena Matthews will be retiring after 10 years of service. Sarah Gowen will be the new Deputy Treasurer and Administrative Assistant.

Old Business

The gate was determined to be on two individual pieces of private property. It is the townships position to relinquish any and all ownership of the gate to the two property owners. Any subsequent action in regards to the gate is up to the joint owners. A letter advising this will be sent to both property owners.

New Business

Approve Paycor as payroll processing company. A motion was made by Johnson, supported by Hurlbutt, Carried.

Approve Resignation of Rich McGrew as assessor effective April 1st, 2022. A motion was made by Daly, supported by Gordon, Carried.

Approve Contract for Assessing for Northrup Assessing effective April 1st 2022. A motion was made by Johnson, supported by Wozniak. Carried

Approve Appointment of Eileen Toney to Library Board. A motion was made by Conover, supported by Gordon. Carried

Approve Amended job descriptions and Refusal to seek Treatment form. A motion was made by Gordon, supported by Conover. Carried.

Approve sale of used generator to Gary Zavoral for \$1000. A motion was made by Daly, supported by Wozniak, carried.

Approve Budget amendment for the Fire Department. A motion was made by Gordon, supported by Conover, carried.

Correspondence

None

Other Business from the Board

Public Comment

Adjournment:

Adjourned at 7:50 pm, carried.

Sheri Wozniak
Howard Township Clerk