

**HOWARD TOWNSHIP PARK BOARD MEETING
PROPOSED MINUTES
January 10, 2022**

Present: Debbie Floor, Jan Gordon, Marcia Pedzinski

Absent: Don Cross, Erika Pickles

Gordon called the meeting to order at 6 p.m. and led the pledge of allegiance. Roll call attendance was taken and the proposed minutes of the December regular meeting were presented, Floor made a motion to accept the minutes, Gordon seconds, motion passed. Thanks to Floor for taking minutes for the December meeting in the absence of the Secretary.

Treasurer's report: Gordon presents electric invoices for all parks and one for trash for final pick-up of fall season. The park supervisor notified the Board there will be one more bill coming for leaf pick-up at Pepper Martin and Hatcherville. To-date expenditure report was also presented and reviewed. Motion made by Floor to accept the Treasurer's report, seconded by Pedzinski, motion passed.

Old Business:

- Replacement of tractor: ongoing research as Pickles is looking into this and making contacts; table until next month
- Review of Park Ordinance #187 is ongoing; table at this time
- Jones Park pavilion roof: Floor has received one approximate quote from Epic Builders, will get 1-2 more estimates to present to Board
- Hiring of new assistant park supervisor for 2022 season: discussion included fielding questions from Jack Frost who has expressed interest in the position and possibly training to take over the Park Supervisor position upon his retirement at the end of the 2022 season. Discussion included vacation time, pay, hours, and job responsibilities, with some questions referred to the Township Trustees and will be addressed by liaison Mike Gordon.

New Business:

- Budget for 2022-2023: Review of 2021-2022 budget with discussion of adjusting contract services and adding line item for tree removal as the past couple of years have shown the need for preventative removal as well as work needing done after storms. Hope to get necessary information regarding employer's share of SS, Medicare and unemployment tax to be able to finalize budget proposal at February meeting.

Park Supervisor's report: the parks are all closed, though accessible to walk-in traffic

Township Park reports:

Hatcherville/Cross: absent; nothing new to report at this time

Jones/Gordon: nothing new to report at this time

Kiddie Korral/Pedzinski: nothing new to report at this time

Pepper Martin/Floor: nothing new to report at this time

Sholtey/Pickles: absent; nothing new to report at this time

Public comments: None

A motion to adjourn was made by Floor, seconded by Pedzinski.

The next scheduled meeting is Monday, February 7, 2021 @ 6pm

Respectfully submitted
Marcia Pedzinski, secretary