

**HOWARD TOWNSHIP  
SPECIAL MEETING  
March 16, 2021      7:00 p.m.**

**Call to Order/Pledge/Roll Call:**

Supervisor Kasprzak called the special meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Bill Kasprzak, Sheri Wozniak, Gary Conover, Mike Daly, and Phil Hurlbutt answered roll call. Hank Johnson was absent.

**Approval of Agenda:**

The floor was open to the residents concerning the Agenda. No comments were made. Two items were added to the agenda. Watsons for Snow Plowing and the Fire Truck special fund for approval. A motion was made by Wozniak supported by Conover to approve the Agenda, carried.

**Minutes:**

A motion was made by Gordon, supported by Daly to approve the amended February 9, 2021 special meeting minutes, to include Gary Conover as present. carried. A motion was made by Hurlbutt, supported by Conover to approve the February 16, 2021 meeting minutes, carried. A motion was made by Conover, supported by Gordon to approve the February 23, 2021 special meeting minutes, carried. A motion was made by Daly, supported by Conover to approve the March 9, 2021 public meeting minutes, carried.

**Information**

None

**Old Business**

None

**New Business**

A motion was made by Daly, supported by Hurlbutt to approve the monthly financial report, carried. A motion was made by Gordon, supported by Conover to approve the monthly bills, carried. A motion was made by Daly, supported by Kasprzak to approve the monthly reports. A motion was made by Daly, supported by Wozniak, to approve the 2021-2022 annual monthly meeting schedules, carried. A motion was made by Conover, supported by Daly to approve the contracts with Siegfried Crandall, PC as the auditor, Sara Senica as the attorney, and Berends, Hendricks & Stuit Insurance Agency as the insurance agent, House Master for township owned property inspections, MS Properties for ordinance enforcement cleanups, Norman Properties for ordinance enforcement mowing, and Watsons for snow plowing, carried. A motion was made by Daly, supported by Gordon to approve the contract renewals for the Assessor Rich McGrew, Building Inspector Adam Dahlgren, Electrical Inspector Ron Bellaire, Plumbing/Mechanical Inspector John Dobberteen, and Miss Dig Inspector Ty Munger with Neil Coulston as a back-up, carried. A motion was made by Conover, supported by Wozniak to appoint Chris Corzine as Fire Chief, Joe Korp as Assistant Fire Chief and Fire Inspector, and Chris Korp as Captain, carried. A motion was made by Conover, supported by Gordon to approve the Supervisor and the contracted Cass County Sheriff Deputy as ordinance enforcement officer for all ordinances, Zoning Administrator as an enforcement officer for the Zoning Ordinance, and the Fire Department Officers as enforcement officers for burning and fire ordinances, carried, with Hurlbutt a nay. A motion was made by Wozniak, supported by Gordon, to approve Resolution 2021-005, the Salary Resolution, carried. A motion was made by Daly, supported by Wozniak, to approve Resolution 2021-006, the General Appropriations Act Resolution, carried. A motion was made by Gordon, supported by Hurlbutt, to approve the 2021-2022 Holiday Schedules, carried. A motion was made by Daly, supported by Hurlbutt, to approve the proposed 2021-2022 General Fund Budget, carried. A motion was made by Conover, supported by Gordon, to approve the proposed 2021-2022 Ambulance, Street Light, Improvement Capital, Building, New Construction, Sewer, New Fire Truck and Weed Eradication Funds Budgets, carried. A motion was made by Daly, supported by Hurlbutt to approve 2021-2022 pay scale, carried. A motion was made by Gordon, supported by Wozniak, to approve the RL Gold land division application for parcel 14-020-017-012-03, carried. A motion was made by Hurlbutt, supported by Daly, to approve the appointment of Debbie Floor to park board, carried. A motion was made by Conover, supported by Gordon, to approve Howard Twp Clean Up day on May 15<sup>th</sup> 2021 from 8a-11am.

**Correspondence**

None

**Other Business from the Board**

None

**Public Comment**

None

**Adjournment:**

Adjourned at 7:40 pm, carried.

Sheri Wozniak  
Howard Township Clerk