

**HOWARD TOWNSHIP PARK BOARD MEETING
PROPOSED MINUTES
December 5, 2022**

Present: Jan Gordon, Marcia Pedzinski, Erika Pickles

Absent: Don Cross, Debbie Floor

Gordon called the meeting to order at 6 p.m. and led the pledge of allegiance. Roll call attendance was taken; there were no minutes as there had been no quorum for November

Treasurer's report: Combined invoices for October and November included fuel, electric, Joy Johns, trash, diagnostic call from Roberts for bathroom at Pepper Martin, and miscellaneous supplies. Motion made by Gordon to accept the report as presented, seconded by Pedzinski, motion passed.

Correspondence: Insurance risk claim was presented for fallen light pole at Pepper Martin but will not be opened yet

Old Business:

- Slag has been placed to fill holes and level areas at Jones as well as some areas at Pepper Martin, this will be completed in the spring
- Plumbing in bathroom of concession stand at Pepper Martin: Roberts came to assess but left no recommendations or estimate; Gordon will contact them as this is a priority to get taken care of before spring
- Leaf pick-up was delayed by heavy snow in November; is on schedule to be done this week
- Assistant Park Supervisor position: the township is in the process of accepting applications
- A yard glider was purchased and has been put to good use multiple times already
- Winter inspection for truck: Park supervisor will try to get this scheduled before the end of this month
- Limb down at Sholtey: Park supervisor will take care of this week and will check into rest of tree as multiple branches have fallen recently

New Business:

- Light pole down on fence at Pepper Martin, need electric apparatus removed before can move the pole, Jason will help look into getting this done; due to this being the second pole to come down, discussed need to be proactive and remove other older poles before they fall; will look to get done in spring before parks open
- Several branches are down at Pepper Martin, Park supervisor can take care of 2/3 currently in question and will get a quote to take care of the other
- Distributed Michigan Spark outdoor recreation grant from DNR and will work on submitting application for Round 2 due in spring 2023

Park Supervisor's report:

- Parks are closed for the winter; will be working on small projects in the parks throughout the winter months as time and weather allow

Township Park reports:

Hatcherville/Cross: absent; no report

Jones/Gordon: nothing new to report

Kiddie Korral/Pedzinski: nothing new to report

Pepper Martin/Floor: absent; no report

Sholtey/Pickles: nothing new to report

Public comments: n/a

A motion to adjourn was made by Pickles, seconded by Pedzinski

The next scheduled meeting is Monday, January 9, 2023 @6p

Respectfully submitted

Marcia Pedzinski, secretary