

**HOWARD TOWNSHIP PARK BOARD MEETING  
PROPOSED MINUTES  
March 7, 2022**

**Present:** Don Cross, Debbie Floor, Jan Gordon, Marcia Pedzinski, Erika Pickles

**Absent:**

Gordon called the meeting to order at 6 p.m. and led the pledge of allegiance. Roll call attendance was taken and the proposed minutes of the February regular meeting were presented, Pickles made a motion to accept the minutes, Floor seconds, motion passed.

**Treasurer's report:** Invoices included electric for all parks. Motion made by Pedzinski to accept the Treasurer's report, seconded by Floor, motion passed.

**Correspondence:** N/A

**Old Business:**

- Jones Park pavilion roof: still working on getting estimates; work will not be done before spring but want to get it lined up
- Replacement of tractor: reviewed previous quotes and addressed new quote; discussion; motion made by Floor to purchase the LZE801CKA604A1 for the quoted price of \$9,519.00, seconded by Pickles, roll call vote with all in favor, motion passed. Treasurer Pickles will follow up with Weaver Ag to make the order and coordinate with the necessary township officials regarding invoice and payment.
- Hiring of new assistant park supervisor for 2022 season: the Township Trustees are handling the applications, interviews and hiring process; there are currently 4 applicants
- Budget for 2022-2023: was presented to the Township Trustees and has been approved
- Easter egg hunt sponsored by Niles Service League: the event is planned for April 9<sup>th</sup> at Pepper Martin; they will be having a meeting tomorrow night to confirm details
- Playground equipment at Ellis: the Board was informed this is still available but it has been difficult to make contact with the current owner; need to determine present status/safety of equipment before moving forward

**New Business:**

- Contracts for HTBL and Disc Golf course need to be updated for the 2022 season; will contact representatives and request presence at next month's meeting to discuss/sign
- Opening day for HTBL is scheduled for April 30<sup>th</sup>
- Water testing will need to be done after the parks are opened; Pickles will coordinate with the Park Supervisor to get this done
- Received notification there are at least 2 trees on the top field at Pepper Martin that need to be addressed before practices/games begin; the Park Supervisor will look into this and report back to the Board

**Park Supervisor's report:** the parks will open April 1<sup>st</sup>; hopes that a new Assistant will be hired and ready to start training/working the week of April 4<sup>th</sup>

**Township Park reports:**

*Hatcherville/Cross:* asks if equipment available at Ellis would be an appropriate addition to the park

*Jones/Gordon:* nothing new to report at this time

*Kiddie Korral/Pedzinski:* nothing new to report at this time

*Pepper Martin/Floor:* nothing new to report at this time

*Sholtey/Pickles:* lots of limbs down

**Public comments:** Community members are asking when the Township Hall will be ready to open and available to rent; discussion of needs and possible volunteer opportunities; this is the responsibility of the Township not the Parks

A motion to adjourn was made by Cross, seconded by Floor.

The next scheduled meeting is Monday, April 4, 2021 @ 6pm

Respectfully submitted

Marcia Pedzinski, secretary