

**HOWARD TOWNSHIP PARK BOARD MEETING
PROPOSED MINUTES
July 10, 2017**

Present: Jim Bergerson, Judi Bedell Deutscher, Jan Gordon, Denise Kasprzak, Marcia Pedzinski

Deutscher called the meeting to order at 7 p.m., followed by the pledge of allegiance. Roll call attendance was taken and the proposed minutes of the June 5th regular meeting were presented. Bergerson makes a motion to accept the minutes; Gordon seconds; motion passed.

Treasurer's report:

Invoices for the month included electric, Joy John, trash/dumpster, and miscellaneous maintenance supplies. Expenditure report was distributed and discussed.

Correspondence:

Letter received from Van Buren/Cass County public health department regarding permits and guidelines for food service establishments. The information will be put on record and passed on to HTBL representatives in regards to the concession stand at Pepper Martin.

Old Business:

Some of the cameras have been installed at Pepper Martin and surveillance signs have been posted.

Parking has been more defined at the lower level of Pepper Martin and appears to be effective in improving organization and flow of traffic.

HTBL concession stand concerns: Deutscher received an email requesting specific rules and procedures for opening/closing the concession stand before a permit will be issued. HTBL rep Jason has addressed this and will look into it further before next season.

Water test done completed at Jones with results showing no problems.

Deutscher sent letter to Township Supervisor regarding concerns regarding the delineation of responsibilities between the Park Board and the Township Board, but has not yet received a reply.

Insurance reimbursement for vandalism at Pepper Martin: incident report was distributed and reviewed, with discussion and questions regarding specific repairs and amount spent. Gordon will put together invoice totals to compare with reimbursement to be able to determine what is available to spend on replacement of the shed that was damaged. Discussion of the replacement included size needed, possible change of location and other options to reduce the cost. Deutscher will follow-up with this and get 3 estimates and bring to next month's meeting.

New Business:

Pedzinski suggested looking into enclosing one or more of the pavilions at the various township parks, especially Kiddie Korral, to enhance the use of the facilities and possibly rent out for events to increase income for the parks budget. This may be something to develop into a five-year plan.

HTBL: the season is over and the weather was great for the All-stars tournament this past weekend in Alpena; fall ball is still being considered for this September

Park Supervisor's report:

The stool in the women's bathroom was replaced and surveillance signs are up in strategic locations at Pepper Martin. The larger dumpster at Pepper Martin appears to be working well but residents appear to be disposing of their trash in the barrels at Sholtey and Kiddie Korral. Signs were posted but have been either ignored or torn down.

Public comments:

There were no public comments.

A motion to adjourn was made by Bergerson, seconded by Gordon.

The next scheduled meeting is Monday, August 7, 2017 @ 7:00pm

Respectfully submitted
Marcia Pedzinski, secretary