

**HOWARD TOWNSHIP PARK BOARD MEETING
PROPOSED MINUTES
February 5, 2018**

Present: Jan Gordon, Denise Kasprzak, Marcia Pedzinski, Erika Pickles, Don Syson

Gordon called the meeting to order at 7 p.m. and led the pledge of allegiance. Roll call attendance was taken and the proposed minutes of the January 8th regular meeting and the January 24th special meeting were presented, Syson makes a motion to accept the minutes as presented, Pickles seconds, motion passed.

Treasurer's report: The only invoices for this month included electric for all parks.

Correspondence: No correspondence was received

Old Business:

Shingles on press box: still waiting for estimates on repair/replacement.

Cameras & lighting at Pepper Martin: request was made for 10 cameras, the biggest issue seems to be trenching to bury the necessary wiring underground. Discussion included online options of access to surveillance video and offering of public wi-fi at the fields; will continue to research various options. Table until written quotes are obtained and more information about options is available.

Snow blocking gate to storage building at Sholtey: no further issue has been noted.

Policy for use of practice fields: draft presented and discussion followed, with recommendations for revisions. Kasprzak makes a motion to table the matter until second draft is presented, seconded by Syson, all in favor, motion passed. Pedzinski will make revisions and present next month.

New Business:

Removal of tree at Sholtey: Pickles presented picture of tree, estimates from Kachur and American Tree included tree removal, stump grinding, and laying of topsoil and seed. Following some discussion Pickles made a motion to accept the \$575 quote from Kachur, seconded by Syson, all in favor, motion passed.

Review current park ordinance: As Board members do not possess Park Ordinance #187 which supersedes ordinance #81, Pedzinski will contact the Township office, procure current ordinance, and e-mail to members for review prior to next meeting.

There was some discussion between the delineation of responsibilities between HTBL and the Park Board. Recommendations and requests for improvements and repairs will continue to be brought to the Board. The written agreement between the League and the Township will be reviewed prior to the beginning of the 2018 season and updated as needed.

Park Supervisor Report:

Plans are being made to replace signs at Pepper Martin, Kiddie Korral and Sholtey - this was last done in 2010. Also need to replace some of the wooden bleacher seats at Pepper Martin. The Board is informed that wood and paint will be purchased and the park supervisors will do the work.

Township Park reports:

Hatcherville/Kasprzak: the leaves have all been picked up at the park

Jones/Gordon: nothing to report at this time

Kiddie Korral/Pedzinski: sign to be replaced this year

Pepper Martin/Syson: working with Jason on repairs and improvements

Sholtey/Pickles: informed park supervisor about several branches down in the park, these will be taken care of in the spring

Public comments: The comment was made if a pet issue is reported, county officials will follow up

A motion to adjourn was made by Pedzinski, seconded by Syson.

The next scheduled meeting is Monday, March 5, 2018 @ 7:00pm.

Respectfully submitted
Marcia Pedzinski, secretary