

**HOWARD TOWNSHIP PARK BOARD MEETING
PROPOSED MINUTES
January 8, 2018**

Present: Jan Gordon, Denise Kasprzak, Marcia Pedzinski, Erika Pickles, Don Syson

Gordon called the meeting to order at 7 p.m. and led the pledge of allegiance. Roll call attendance was taken and new member Don Syson was introduced. Pedzinski reminded the Board of the need to address officer positions for 2018. Some discussion followed. Kasprzak nominates Gordon for Chairperson, seconded by Pickles. Roll call vote with all in favor, motion passed. Gordon nominates Kasprzak for Treasurer, Kasprzak declines the nomination. Gordon nominates Pickles for Treasurer, seconded by Kasprzak. Roll call vote with all in favor, motion passed. Kasprzak nominates Pedzinski for Secretary, seconded by Gordon. Roll call vote with all in favor, motion passed. The proposed minutes of the December 4, 2017 regular meeting were presented, Kasprzak makes a motion to accept the minutes, Syson seconds, motion passed.

Treasurer's report: The expenditure report for 1/31/18 was distributed. The only invoices for this month included electric for all parks.

Correspondence: The Board received a letter from Township Supervisor Craig Bradfield requesting budget information be submitted by February 2, 2018. As the next Park Board meeting is scheduled for February 5th, a special meeting is called for January 24, 2018 at 6p.

Old Business:

Estimate to replace shingles on the press box is \$400-\$600, Jason will follow up and obtain written quote to present at next meeting
Further discussion of cameras and lighting at Pepper Martin, Pickles will work with Jason on this to pursue further contacts

New Business:

It is suggested that each Board member take responsibility to focus on one township park; after some discussion the following assignments were determined:

Gordon -- Jones
Kasprzak -- Hatcherville
Pedzinski -- Kiddie Korral
Pickles -- Sholtey
Syson -- Pepper Martin

Gordon requests the secretary email an agenda to all board members one week prior to scheduled meeting. It is also suggested that individual parks be added as an agenda item. Pedzinski will take care of this.

It was brought to the attention of the Board that snow is being plowed from a private drive and blocking the gate to the storage building at Sholtey; Pickles will attempt to make contact with either the owner of the private drive or the driver to make them aware of the problem.

Park Supervisor's report:

Leaf pick-up at Hatcherville occurred x 2 for a total invoice of \$1000. The park supervisor recommends purchase of 40 yards of playground mulch for Pepper Martin and Kiddie Korral to have ready to spread when parks open in April.

Public comments:

There were no public comments.

A motion to adjourn was made by Kasprzak, seconded by Pickles.
The next scheduled meeting is Monday, February 5, 2018 @ 7:00pm.

Respectfully submitted
Marcia Pedzinski, secretary