

**HOWARD TOWNSHIP
REGULAR MEETING
March 20, 2018 7:00 p.m.**

Call to Order/Pledge/Roll Call:

Craig Bradfield called the regular meeting of the Howard Township Board of Trustees to order at 7:00 p.m. The meeting was held at Howard Township Business Office. Pledge to the flag was given. Board members Craig Bradfield, Sheri Wozniak, Linda Rudlaff, Mike Daly, Mike Gordon, Hank Johnson and Bill Kasprzak answered roll call. County Commissioner Grice and Undersheriff Roach were also in attendance.

Approval of Agenda:

The floor was open to the residents concerning the Agenda. No comments were made. A motion was made by Rudlaff, supported by Daly to approve the Agenda, carried.

Minutes:

A motion was made by Wozniak, supported by Gordon to approve the February 20, 2018 regular meeting minutes as written, carried. A motion was made by Rudlaff, supported by Kasprzak to approve the March 6, 2018 special meeting minutes as written, carried.

Financial Report:

Treasurer Rudlaff read the February 2018 financial report into the record. A motion was made by Johnson, supported by Wozniak to accept the March 2018 monthly financial report as presented with a beginning balance of \$569,329.64 and an ending balance of \$625,957.53, carried.

Approval of Bills

A motion was made by Daly, supported by Rudlaff to approve the monthly bills for payment, carried.

Departmental Reports

Supervisor Bradfield reported 16 medical, 2 fire, and 3 carbon monoxide calls for March 2018. Undersheriff Roach announced a pill drop for April 28 from 10 am until 2 pm. Please drop off unused and unwanted pills, no liquids or needles will be accepted. Also, Mr. Roach stated the sheriff's department is installing a new CAD system which will improve service through dispatch. Two deputies will be retiring in the near future; those positions will be available. Lastly, the speed sign that was up on Carberry road for about two weeks revealed an average of about 829 vehicles travel Carberry Road everyday and the average speed was 35.35 mph. The speed study supported the current speed limit for the road. Also, the busiest time are 4-6 pm during the week and on Sunday mornings. Residents appreciate the support shown and ask for continued support in posting the road with "no thru truck" signs and the enforcement thereof. Trustee Kasprzak informed the Board that things are running smoothly at SMCAS and they remain very busy. Also he said they will be adding one more car to days and they have finalized specs for a new ambulance. Trustee Gordon reminded the Board that the parks open April 1st, and the park employees will be back on regular payroll. Also, three members were appointed after the last General Election and those positions will be on the 2018 ballots in August and November. A motion was made by Rudlaff, supported by Johnson to approve the monthly reports, carried.

Information

Cass County Hazardous Waste Collection will be May 19, 2018, 9-noon at the Cass County Fairgrounds.

Old Business

None

New Business

A motion was made by Wozniak, supported by Johnson to approve the annual monthly meeting schedules, carried. A motion was made by Kasprzak, supported by Gordon to approve the contracts with Siegfried Crandall, PC as the auditor, Mitt Drew with Kotz Sangster Wysocki PC as the attorney, and Berends, Hendricks & Stuit Insurance Agency as the insurance agent, House Master for township owned property inspections, MS Properties for ordinance enforcement cleanups, and Norman Properties for ordinance enforcement mowing, carried. A motion was made by Kasprzak, supported by Daly to approve the contract renewals for the Building Inspector Rich McGrew, Electrical Inspector Ron Bellaire, Plumbing/Mechanical Inspector John Dobberteen, and Miss Dig Inspector Neil Coulston, carried. A motion was made by Wozniak, supported by Rudlaff to appoint Ed Leneway as Fire Chief, James Hattenbach as Assistant Fire Chief, and Chris Korp as Captain, carried. A motion was made by Johnson, supported by Daly to approve Supervisor Craig Bradfield and Cass County Deputy Brawley as the ordinance enforcement officer for all ordinances, Zoning Administrator Linda McGregor as an enforcement officer for the Zoning Ordinance, and the Fire Department Officers as enforcement officers for burning and fire ordinances, carried. A motion was made by Wozniak, supported by Johnson to approve Resolution 2018-002, the General Appropriations Act Resolution, carried. A motion was made by Kasprzak, supported by Rudlaff to approve Resolution 2018-003, the Salary Resolution, carried. A motion was made by Johnson, supported by Daly to amend the Fire Department SOP's General Information and Practices, carried. A motion was made by Kasprzak, supported by Rudlaff to approve the Health Reimbursement Schedule for 2018-2019, carried. A motion was made by Wozniak, supported by Gordon to approve the 2018-2019 Holiday Schedules, carried. A motion was made by Wozniak, supported by Gordon to approve the proposed 2018-2019 General Fund Budget, carried. A motion was made by Wozniak, supported by Bradfield to approve the proposed 2018-2019 Ambulance, Street Light, Improvement Capital, Building, New Construction, Sewer and Weed Eradication Funds Budgets, carried. A motion was made by Johnson, supported by Gordon to approve 2018-2019 pay scale, carried. A motion was made by Rudlaff, supported by Kasprzak to approve 2018-2019 liaison appointments, carried. A motion was made by Daly, supported by Wozniak to approve budget amendments for the 2017-2018 General, Ambulance, Building, New Construction, and Sewer Funds, carried. A motion was made by Johnson, supported by Rudlaff to set a Clean-Up Day for May 19, 2018, from 8:30- 11 am or until dumpsters are full, carried. A motion was made by Kasprzak, supported by Wozniak to approve Resolution 2018-004, No Thru Trucks on Carberry and Terminal Resolution, carried.

Correspondence

Trustee Daly presented concrete/asphalt specifications for the fire station.

Other Business from the Board

None

Public Comment

Scott Lundberg of 1069 Carberry thanked the board for their support for no thru trucks on Carberry Road, and also gave the Supervisor 86 signatures on a petition. Steve Gordon, Mrs. Lundberg and Todd Mokwa thanked the board for their support. The sheriff's department was also thanked for the increase in police coverage of the area.

Adjournment:

A motion was made by Johnson, supported by Rudlaff to adjourn at 7:45 p.m., carried.

Sheri Wozniak
Howard Township Clerk